

Implementation Directions for Faculty Evaluation of the College of Engineering of National Sun Yat-sen University

Formulated at the 4th College Affairs Meeting of the 2018 academic year on May 28, 2019
Amended and approved at the 3rd College Affairs Meeting of the 2019 academic year on May 25, 2020
Amended and approved at the 400th University Faculty Evaluation Committee Meeting on June 11, 2020

1. The Implementation Directions for Faculty Evaluation (hereinafter referred to as “the Directions”) of the College of Engineering (hereinafter referred to as “the College”) of National Sun Yat-sen University (hereinafter referred to as “NSYSU”) are formulated in accordance with the Regulations for Faculty Evaluations of NSYSU to improve quality in terms of teaching, research, counseling and service of faculty under the College’s auspices.
2. Only faculty members who meet the conditions specified in the Regulations for Faculty Evaluations of NSYSU are exempted from evaluation. All full-time faculty members are required to be evaluated according to the Regulations for Faculty Evaluations of NSYSU, Faculty Evaluation Implementation Guidelines of NSYSU, and the Directions.
Full-time assistant professors and associate professors who were newly appointed and started to work for the College in the 2020 academic year are evaluated according to the Implementation Directions for New Faculty Evaluation of the College.
3. Faculty members of the College are evaluated in three areas: teaching, research, and counseling and service.
4. Points for evaluation areas are calculated based on the evaluation indicator form of NSYSU. A faculty member is required to score at least 70 points to pass each evaluation.
Passing criteria for lecturers of each department (institute) and faculty members holding an IC Card for Severe Illness or Disability Identification are to be determined by the College Faculty Evaluation Committee in the current academic year.
5. Evaluation Procedure:
 - (1) Each department/institute creates its lists of faculty members who are or are not exempted from evaluation at the beginning of an academic year.
 - (2) Faculty members who are required to be evaluated shall submit the necessary documents to the responsible department/institute according to the schedule for review and confirmation.
 - (3) The Department/Institute Faculty Evaluation Committee checks the evaluation documents and submits them to the College Faculty Evaluation Committee according to the schedule for review.
 - (4) The College Faculty Evaluation Committee is formed according to Article 6 of the

Regulations for Faculty Evaluations of NSYSU.

6. The schedule for faculty evaluation is planned according to relevant rules of NSYSU.
7. The possible evaluation results are Pass, Conditional Pass, and Fail.
8. The College Faculty Evaluation Committee shall submit faculty evaluation results (including the review comments from the Committee) to the Office of Academic Affairs and notify evaluated faculty members and the responsible departments/institutes in writing. If an evaluated faculty member has any objection, he or she shall make such objection with supporting documents within fifteen days following the date of receiving the notification according to the Regulations for Faculty Evaluations of NSYSU.
9. Matters not stated in the Directions shall be handled according to relevant rules.
10. The Directions become effective after being formulated at the College Affairs Meeting and approved by the University Faculty Evaluation Committee. Amendments to the Directions shall follow the same procedure.