

College of Engineering

Guidelines for Applications and Reviews for Book and Instrument Purchase Subsidies

Amended and approved by the 2nd Academic Review Board Meeting in School Year 91.

Amended and approved by the 2nd Academic Review Board Meeting in School Year 94.

- I. Considerations of the College of Engineering in subsidies for book and instrument purchases:
 - A. Nature of project: The priority order shall be as the follows: advanced laboratories (including the Joint Laboratories) and industry-academia projects → integrated projects (with the master project conducted inside the college) and Ministry of Education improvement projects → unique research projects → research projects conducted by faculty members with outstanding academic performance.
 - B. Integrability of project: The priority order shall be as follows: inter-college/university projects → inter-department/institute projects → projects of the institute.
 - C. Sharability of instrument and equipment: In principle, funding shall be provided for purchases of instruments and equipment open to public access.
 - D. Comprehensiveness of planning: Projects for long-term purposes shall be given priority.
 - E. Each unique research project shall have at least three faculty members of the college dividing the work on the same research topic.
- II. Each application for book and instrument purchase subsidies from the college shall require cooperative funds from the department or institute in concern and the approval as well as signature of the department chair or institute director shall be acquired before the application may be filed. In principle, the subsidy amount from the college shall not be more than the subsidies provided by the department of institute. Applicants receiving subsidies shall use the cooperative funds from the department or institute first and use the subsidies from the college if such funds are inadequate.
- III. Applicants who have received such subsidies from the college within the two previous years shall submit a one-to-two page performance report when applying for subsidies. Subsidies for such applicants shall not be considered until new applicants are given subsidies and there are funds remaining in the budget.

Above guidelines were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.

- IV. New full-time faculty members may apply for funding once within their first year in the university. Each applicant may receive up to NT\$200,000 of subsidies for instrument purchases provided that the unit to which the applicant belongs also put forth an equal amount or more of cooperative funds.
- V. The members of the Academic Review Board may not apply for book and instrument purchase subsidies of the college for the sake of fairness.

College of Engineering

Application Form for Book and Instrument Purchase Subsidies

(Year _____)

II. Basic Information

Name of Applicant	
Unit and Job Title	
Name of Project and Approval Document No. (List of purchases approved required)	
Execution Duration	
Type of Project Applied for (See Notes)	
Total Project Fund	(Equipment costs: _____) (List of equipment to be purchased: _____)
Department/Institute Subsidies Received	(List of equipment to be purchased: _____)
College Subsidy Amount Applied for (no more than department/institute subsidies received, in principle)	(List of equipment to be purchased: _____)

Signature of Department Chair/Institute Director:

Notes: Please read the following and fill in the field of Type of Project Applied for accordingly:

- A. Nature of project: The priority order shall be as follows: advanced laboratories (including the Joint Laboratories) and industry-academia projects → integrated projects (with the master project conducted inside the college) and Ministry of Education improvement projects →

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unique research projects → research projects conducted by faculty members with outstanding academic performance.

- B. Integrability of project: The priority order shall be as follows: inter-college/university projects → inter-department/institute projects → projects of the institute
- C. Sharability of instrument and equipment: In principle, funding shall be provided for purchases of instruments and equipment open to public access.
- D. Comprehensiveness of planning: Projects with long-term purposes shall be given priority. (E.g. for inter-department industry-academia projects, please fill in A1, B2, and so on).
- E. Each unique research project shall have at least three faculty members of the college dividing the work on the same research topic.

II. Outline of content:

III. Expected results: