

National Sun Yat-sen University Evaluation Guidelines for the College of Engineering's Employment of Foreign Faculty

Enacted by the 2nd Meeting of the College of Engineering Council on April 12, 2018

Passed by the 387th Meeting of the University Teacher Evaluation Committee on May 3, 2018

Passed by the 2nd Meeting of the College of Engineering Council on November 27, 2018

Passed by the 391st Meeting of the University Teacher Evaluation Committee on January 10, 2019

Passed by the 4th Meeting of the College of Engineering Temporary Council on February 24, 2020

Passed by the 398st Meeting of the University Teacher Evaluation Committee on March 19, 2020

- Article 1 These Evaluation Guidelines were enacted in pursuant to Article 6 of the University's Regulation and Implementation Plan for the Employment of Foreign Faculty.
- Article 2 These Evaluation Guidelines are applicable to the foreign faculty employed under the University's Regulation and Implementation Plan for the Employment of Foreign Faculty. The prescribed faculty's duration of employment by principle is **four** years. The faculty shall be evaluated in accordance with the Evaluation Guidelines before their employment terms exceed one year; the evaluation shall be performed either in March or in September, depending on the school term when the faculty initiate their service. Those who pass the evaluation shall continue their employment. Those who do not pass the evaluation shall be reevaluated prior to the end of the school term either in June or in December. The appointment shall be terminated if the faculty fail to show improvement.
- Article 3 The evaluation result of the college's foreign faculty shall be reviewed by the Department Teacher Evaluation Committee (or the Master Program's relevant meetings) and the College of Engineering Teacher Evaluation Committee. The evaluation result shall be submitted to the Office of Personnel Services and ratified by the President.
- Article 4 Each department of the College of Engineering shall notify the foreign faculty according to the procedures and timeframes provided in Article 2. Those who receive notifications shall prepare relevant documents to demonstrate their teaching performance, research projects, journal publications, and awards for evaluation.
- Article 5 Any other matter not set forth in these Guidelines shall be handled in accordance with the applicable laws, rules, and regulations.
- Article 6 The Guidelines shall be implemented upon approval by the College of Engineering Council and ratification by the University Teacher Evaluation Committee. Any amendments shall be processed accordingly.

These regulations were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.

National Sun Yat-sen University Evaluation Form for College of Engineering's Foreign Faculty

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1. Examinee Information

Department:

Name:

Date of Appointment:

2. Information and documents provided by the examinee (e.g., teaching performance, research project, paper publication, and awards). Please list each item in the following chart and provide the relevant supporting documents attached to the evaluation form.

Item	Title of Document	Description	Remark

3. Evaluation

Evaluation Result (Please provide the relevant meeting minutes, which shall include specific reasons for the cases that fail the evaluation.)	<input type="checkbox"/> Pass	<input type="checkbox"/> Approve a pay raise for the examinee <input type="checkbox"/> Disapprove a pay raise for the examinee
	<input type="checkbox"/> Fail	
	Signature by the Head of Department (or Master Program)	